

**McLouth USD 342
Board of Education Meeting
July 14, 2008**

Present: Mrs. Leah Bristol, Mr. Mitchel Campbell, Mr. Dan Evans, Mr. Mike Tullis, Mr. Doug Walbridge, Mrs. Jean Rush, and Mrs. Lorie Patterson

Absent: Mr. Edward Courtney and Mr. Andy Sullivan

Also Present: Mr. Robert Batman

I. Call to Order

Mrs. Patterson called the meeting to order at 7:07 p.m.

- A. Welcome
- B. Roll Call
- C. Adoption of agenda - After the organization of the board, Mrs. Rush requested the addition of Resignation-Mr. Clay Mayer under VII.D. Personnel and the addition of the Food Service Agreement and Adult Meal Prices as an action item under VII.B1. Mr. Walbridge moved to approve the agenda with the additions. Mrs. Bristol seconded. Motion carried 5-0.
- D. Request to speak reminder

II. Organization of the Board

- A. Election of President – Mr. Evans nominated Mr. Campbell for president. Mr. Tullis seconded. Mr. Walbridge moved to cease the nominations. Mrs. Bristol seconded. Motion carried 5-0. Mr. Campbell was elected president.
- B. Election of Vice President – Mr. Evans nominated Mr. Walbridge for vice president. Mr. Tullis seconded. Mr. Campbell moved to cease the nominations. Mrs. Bristol seconded. Motion carried 5-0. Mr. Walbridge was elected vice president.

Mr. Sullivan arrived at 7:15 p.m.

- C. 2008-09 Board Meeting Schedule, Times and Places – Mr. Evans moved to hold regular board of education meetings on the second Monday of each month and on June 29, 2009 at 7:00 p.m. in the library. Mrs. Bristol seconded. Motion carried 6-0.
- D. Appoint KASB Governmental Relations Contact – Mr. Evans moved to appoint Mrs. Bristol as the KASB Governmental Relations Contact. Mr. Campbell seconded. Motion carried 6-0.
- E. Appoint NEKESC Representative and Alternate – Mr. Walbridge moved to appoint Mr. Courtney as the NEKESC BOE representative and Mr. Sullivan as alternate. Mrs. Bristol seconded. Motion carried 6-0.
- F. Appointment of Clerk and Deputy Clerk – Mr. Walbridge moved to appoint Mrs. Patterson as Clerk and Mrs. Karen Pierron as Deputy Clerk. Mr. Sullivan seconded. Motion carried 6-0.
- G. Appointment of Treasurer and Assistant Treasurer – Mr. Walbridge moved to appoint Mr. Ron Scott as treasurer and Ms. Sandra Wise as assistant treasurer. Mr. Sullivan seconded. Motion carried 6-0.
- H. Appointment of Bank Depository – Mr. Walbridge moved that The Bank of McLouth, of Jefferson County, Kansas hereby be designated as the official depository of the various funds and monies of U.S.D. 342 Board of Education, Jefferson County, Kansas. Mr. Sullivan seconded. Motion carried 6-0.
- I. Appointment of Official Newspapers – Mr. Walbridge moved to designate *The Oskaloosa Independent* and *The Tonganoxie Mirror* as the official newspapers for USD 342. Mr. Sullivan seconded. Motion carried 6-0.

III. Consent Agenda

Mr. Walbridge requested that the June 23, 2008 minutes be changed to indicate that Mr. Campbell did not attend the executive session for 10 minutes at 8:25. Mr. Sullivan moved to approve the consent agenda with the changes to the June 23, 2008 board minutes. Mrs. Bristol seconded. Motion carried 6-0.

- A. Approval of Minutes
- B. Treasurer's Report
- C. Authorize Payment of Bills (checks # 24243-24333)
- D. Appoint Food Service Representative & Hearing Officer – Mrs. Jean Rush
- E. Appoint Federal Program Representative – Mrs. Jean Rush
- F. Non-Discrimination Resolution – Be it resolved that the USD 342 Board of Education, Jefferson County, Kansas does agree to comply with Title VI of the Civil Rights Action of 1964 (P.L. 88-352); Title IX of the 1973 Education Amendments and Section 504 of the Rehabilitation Act of 1973, and non-discrimination on the basis of race, color, national origin, gender, age or disability shall occur in administering any program of

said district, whether sponsored by the local district, State of Kansas or Federal Government.

- G. Appoint Federal Title Compliance Officer – Mrs. Jean Rush
- H. Appoint Section 504 Coordinator – Mrs. Jean Rush
- I. Authorization to Employ Substitute Personnel - Superintendent
- J. Authorize Personnel to Sign District Checks – Board President, Clerk and Treasurer
- K. Authorize Petty Cash Account, Amount and Person(s) Responsible: amount-\$1500; persons responsible – Clerk, Superintendent, Central Office Secretary
- L. KPERS Representative Designation – Mrs. Lorie Patterson, Designated Agent and Mrs. Karen Pierron, Alternate
- M. Appoint Attendance (Truancy) Officers – Mr. Robert Batman, Mr. Mike Bogard, Mr. Tom Pierce
- N. Authorize Suspension and Expulsion (Hearing) Officers – Mr. Robert Batman, Mr. Mike Bogard, Mr. Tom Pierce, and/or a Member of District’s Legal Council
- O. G.A.A.P. Waiver – WHEREAS the USD 342 Board of Education, Jefferson County, Kansas has determined that the financial statements and financial reports for the year ended June 30, 2009 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of the McLouth Unified School District and WHEREAS there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended June 30, 2009.
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of McLouth Unified School District No. 342, Jefferson County, Kansas, in the regular meeting duly assembled this 14th day of July 2008, that the Board of Education waives the requirements of K.S.A. 75-1120a(a) as they apply to the McLouth Unified School District for the year ended 2009.
BE IT FURTHER RESOLVED THAT THE Board of Education shall cause the financial statements and financial reports of the McLouth Unified School District to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.
- P. Approval of Safe Deposit Box and Person(s) Responsible – Maintained at the Bank of McLouth with the superintendent, clerk, and business manager being the responsible personnel.
- Q. Adoption of 1116 Hour Calendar
- R. Board Policy Adoption – Rescind all action taken by the USD 342 Board of Education during the 2007-08 school year that established district policy not contained in the official board policy book or handbooks, and that the current board policy book and handbooks be identified as the official policies of the Board.
- S. Resolution for Early Payment of Bills – The Board of Education does hereby authorize the superintendent to make early payment of bills or claims in advance to Board consideration of approval of payment for such bills or claims when early payment permits the district to receive a discount for early payment or avoids the assessment of a penalty for late payment.
- T. Appoint the Freedom of Information Officer – Mrs. Lorie Patterson
- U. Homeless Children Liaison – Mrs. Jean Rush

IV. Recognitions

- A. The board thanked our state legislative representatives, Senator Pine and Representative Tafanelli, for the increased state aid funding.

V. Communications

- A. Citizens Open Forum – None.
- B. Board Members’ Report – None.
- C. Superintendent’s Report – Mrs. Rush reported on final state aid distributions; informed the board about the PTO Back to School Picnic and reported that the preschool funding was approved for 24 children.

VI. Student Learning and Support Services – Information Only

- A. District Grants – Discussion.
- B. 2008-2009 Budget Review – Discussion.
- C. Board Policy Recommendations – Information Only.
- D. Strategic Plan Review – The board will meet on July 28th at 7:00 p.m. in the library to review the Strategic

Plan.

VII. Student Learning and Support Services – Action Items

- A. Student Insurance – Mr. Walbridge moved to approve the student insurance with United HealthCare Insurance for \$780. Mr. Sullivan seconded. Motion carried 6-0.
- B. 2008-2009- Rates – Mrs. Bristol moved to set the rate of reimbursement for the use of personal vehicles for school business at 50.5¢ per mile; copies 10¢ per page; laminating 75¢ standard, 90¢ legal and \$1.25 11x17 per page; FAX 10¢ per page (receive) and 50¢ per page (send) for the 2008-09 school year. Mr. Evans seconded. Motion carried 6-0.
- B1. Food Service Agreement and Adult Meal Prices – Mr. Evans moved to approve the Food Service Agreement. Mrs. Bristol seconded. Motion carried 6-0. Mr. Evans moved to approve adult meal prices at \$3.00 for lunch and \$1.55 for breakfast. Mr. Tullis seconded. Motion carried 6-0.

Mr. Evans moved to take a 5 minute break at 8:35. Mrs. Bristol seconded. Motion carried 6-0. Returned to regular session at 8:40.

- C. Executive session – Personnel – Mr. Evans moved to go into executive session for 15 minutes to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that the board returns to open session in the library at 8:55. In addition to the board, Mr. Evans invited Mrs. Rush and Mr. Batman into executive session. Mrs. Bristol seconded. Motion carried 6-0. Mrs. Rush and Mr. Batman attended executive session. Returned to open session at 8:55. Mr. Walbridge moved to return to executive session for 15 minutes to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that the board returns to open session in the library at 9:12. In addition to the board, Mr. Walbridge invited Mrs. Rush and Mr. Batman into executive session. Mr. Sullivan seconded. Motion carried 6-0. Mrs. Rush and Mr. Batman attended executive session. Returned to open session at 9:12. Mr. Walbridge moved to return to executive session for 10 minutes to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that the board returns to open session in the library at 9:23. In addition to the board, Mr. Walbridge invited Mrs. Rush into executive session. Mr. Sullivan seconded. Motion carried 6-0. Mrs. Rush attended executive session. Returned to open session at 9:23. Mr. Walbridge moved to return to executive session for 10 minutes to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that the board returns to open session in the library at 9:35. In addition to the board, Mr. Walbridge invited Mrs. Rush into executive session. Mr. Sullivan seconded. Motion carried 6-0. Mrs. Rush attended executive session. Returned to open session at 9:35. Mr. Campbell moved to return to executive session to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract, and that the board returns to open session in the library at 9:54. In addition to the board, Mr. Campbell invited Mrs. Rush and Mrs. Patterson into executive session. Mr. Tullis seconded. Motion carried 6-0. Mrs. Rush and Mrs. Patterson attended executive session. Returned to open session at 9:54.
- D. Personnel – Mr. Tullis moved to hire Stephanie Bryan, Laura Smith, Sascha Smith and John Denney. Mr. Walbridge seconded. Motion carried 6-0. Mr. Walbridge moved to accept the resignation of Clay Mayer-Sixth Grade Teacher and to waive the liquidated damages. Mrs. Bristol seconded. Motion carried 4-2. Mr. Evans moved to approve Mrs. Vicki Bechard-QPA Chair, Mrs. Sheri Thomas-PDC Chair and Mrs. Sandy Nowasell-Curriculum Council Chair. Mr. Sullivan seconded. Motion carried 6-0. Mr. Evans moved to approve a 2% increase on the over 7 step on the classified salary schedule and to move everyone not on the over 7 step. Mrs. Bristol seconded. Motion carried 6-0.

VIII. Board Meeting Calendar

IX. Adjournment

Mr. Evans moved to adjourn the meeting. Mr. Sullivan seconded. Motion carried 6-0. Meeting adjourned at 10:15 p.m.

Mitchel Campbell, President

Lorie Patterson, Clerk

