

**McLouth USD 342  
Board of Education  
Regular Meeting  
November 12, 2012**

At 6:15 p.m. the board met with members of the steering committee and professional development council.

Board members present: Mrs. Kristi Carlton, Mrs. Heather Coit, Mr. Edward Courtney, Mrs. Jessica Folsom, Mr. Andy Sullivan and Mr. Dean Wolfe

Board members absent: Mr. Nathan Jolley

Also present: Mr. Steven Splichal, Mrs. Lorie Patterson, Mr. Mark Dodge, Mr. Troy Keiswetter, Mrs. Janna Davis, Mrs. Vickie Feuerborn, Miss Casey Grady, Mrs. Sandra Nowasell, Mr. Aaron Polson, Miss Erin Scott and Mrs. Sheri Thomas

Mr. Jolley arrived at 6:45 p.m.

- A. Call the Meeting to Order** – President Kristi Carlton called the meeting to order at 7:03 p.m.
- B. Roll Call**  
Board members present: Mrs. Kristi Carlton, Mrs. Heather Coit, Mr. Edward Courtney, Mrs. Jessica Folsom, Mr. Nathan Jolley, Mr. Andy Sullivan and Mr. Dean Wolfe  
Also present: Mr. Steven Splichal, Mrs. Lorie Patterson, Mr. Mark Dodge, Mr. Troy Keiswetter, Mrs. Sara Booth, Mr. Ty Haas and students
- C. Approval of Agenda** – Mr. Splichal requested the addition of AED under N. Other. Mr. Sullivan moved to approve the agenda with the addition. Mr. Wolfe seconded. Motion carried 7-0.
- D. Consent Agenda** – Mrs. Folsom moved and Mr. Courtney seconded the motion to accept the Consent Agenda as presented. The Consent Agenda consisted of the following items: 1. Approve the audit report from Kramer and Associates; 2. Approve the contract with Kramer and Associates for fiscal audit FY13; 3. Approval of Minutes from October 8, 2012 Regular Board Meeting and October 24, 2012 Special Board Meeting; 4. Approval of Check Registers; 5. Accept Treasurer's Report. The motion carried 7-0.
- E. Comments from the President** – Mrs. Carlton read a thank-you note from the Jolley family.
- F. Presentation by Ty Haas and the Robotics Team and Sara Booth and the Eco Challenge Team**
- G. Review of Final Draft of Administrative Handbook** – Mr. Wolfe moved and Mr. Courtney seconded the motion to approve the Administrative Handbook as presented. Motion carried 7-0.
- H. Update on Possible Ag Science Program** – Discussion
- I. Discussion of Possible Energy Audit** – Discussion-Mr. Sullivan made a motion to approve an Investment Grade Audit with Trane at the bid price of \$.04/square foot. Mrs. Coit seconded. Motion carried 6-1 (Mr. Courtney voted against).
- J. Review and Possible Approval of Early Release Date** – Discussion-Mr. Courtney moved and Mr. Wolfe seconded the motion to approve an early release at 1:00 on December 11<sup>th</sup> for staff training. Motion carried 7-0.
- K. Keystone Report** – Mr. Splichal reported on Keystone.
- L. Executive Session** - Mr. Wolfe made a motion to go into executive session for 25 minutes at 9:30 to discuss personnel matters of nonelected personnel in order to protect the privacy interest of the individual(s) to be discussed and that the board return to open session in the library at 9:55. Mr. Wolfe invited Mrs. Patterson and Mr. Splichal into executive session. Mrs. Coit seconded. Motion carried 7-0. Mrs. Patterson and Mr. Splichal attended executive session. Returned to open session at 9:55.
- M. Action Following Executive Session** – Mr. Sullivan made a motion to give the superintendent permission to hire a high school language arts teacher. Mr. Wolfe seconded. Motion carried 7-0. Mrs. Coit moved that once Mrs. Angie McCowan has used all of her available sick leave to give permission for Mrs. Terry Snyder to donate up to 50% of her available sick leave to Mrs. McCowan. Mr. Wolfe seconded. Motion carried 7-0.

**N. Other** – Mr. Splichal updated the board on donations for the purchase of an AED.

**O. Adjourn** – Mr. Wolfe moved to adjourn the meeting. Mrs. Coit seconded. Motion carried 7-0. Meeting adjourned at 10:16 p.m.

Mrs. Kristi Carlton, President

Mrs. Lorie Patterson, Clerk