**McLouth USD 342**

**Board of Education**

**Regular Meeting**

**July 8, 2013**

1. **Call the Meeting to Order** – President Kristi Carlton called the meeting to order at 7:01 p.m.
2. **Roll Call**

Board members present: Mrs. Kristi Carlton, Mrs. Heather Coit, Mr. James Copeland, Mr. Edward Courtney and Mr. Andy Sullivan

Board members absent: Mr. Nathan Jolley and Mr. Dean Wolfe

Also present: Mr. Steven Splichal, Mrs. Lorie Patterson, Mr. Mark Dodge and Mr. Troy Keiswetter

1. **Approval of the Agenda** – Mr. Sullivan moved to approve the agenda. Mrs. Coit seconded. Motion carried 5-0.
2. **Organization of the Board**

a. Election of President – Mr. Sullivan nominated Mrs. Carlton for president. Mrs. Coit seconded. Motion carried 5-0.

b. Election of Vice-President – Mr. Copeland nominated Mrs. Coit for vice-president. Mr. Sullivan seconded. Motion carried 5-0.

c. Appointment of KASB Governmental Relations Contact – President Carlton appointed Mr. Sullivan as the KASB Governmental Relations Contact.

d. Appointment of Keystone Representative and Alternate – President Carlton appointed Mr. Courtney as the Keystone Representative and Mr. Copeland as the Keystone Alternate.

1. **Consent Agenda** – Discussion-Mr. Sullivan moved and Mrs. Coit seconded the motion to accept the Consent Agenda as presented. The Consent Agenda consisted of the following items: a. 2013-14 Board Meeting Schedule, Times and Places; b. Appointment of Clerk and Deputy Clerk; c. Appointment of Treasurer and Assistant Treasurer; d. Appointment of Bank Depository; e. Appointment of Official School Newspaper(s); f. Appointment of School Attorney; g. Approval of Minutes; h. Treasurer’s Report; i. Report of Unencumbered Cash Balances as of 7/1/2013; j. Authorize Payment of Bills; k. Food Service and Hearing Officer Representative; l. Federal Program Representative; m. Non-Discrimination Resolution; n. Federal Title Compliance Coordinator; o. Section 504 Coordinator; p. Authorization to Employee Substitute Personnel; q. Authorize Personnel to Sign District Checks; r. Authorize Petty Cash Account, Amount and Person(s) Responsible; s. KPERS Representative Designation; t. Attendance and Truancy Officers; u. Authorize Suspension and Expulsion Hearing Officers; v. G.A.A.P. Waiver Resolution; w. Approval of Safe Deposit Box and Person(s) Responsible; x. Adoption of the 1116 Hour Calendar; y. Board Policy Adoption; z. Resolution for Early Payment of Bills; aa. Appoint Freedom of Information Officer; bb. Homeless Children Liaison; cc. Allow Superintendent the authority to hire and fire classified employees as needed and to allow the Superintendent the authority to set the hourly wage of new classified employees hired during the school year; dd. Authorize McLouth Police Department to enforce local traffic and municipal codes on school property; ee. Approve 2013-2014 Lunch Program Agreement. The motion carried 4-1 (Mr. Courtney voted against).
2. **Comments from the President** – Mrs. Carlton shared a thank-you note from Janet White and the “Cancer Crushers” expressing their appreciation for allowing the Relay for Life to move inside due to the weather.
3. **Review and Possible Permission to Let Bids for Gym Lighting** – Discussion-Mr. Courtney made a motion to open for bid the gym lighting in both gyms with the work to be performed after 7:00 p.m. during the week or on the weekends. Mr. Copeland seconded. Motion carried 5-0.
4. **Review of First Draft of Coaches Manual and Evaluation Tool** - Discussion
5. **Discussion on Three-Year Capital Improvement Plan** – Mr. Splichal discussed the list and the process to create an updated list.
6. **Review of Progress Report on Board Goals** – Mr. Splichal reviewed the information provided.
7. **Update on Possible Dates for Budget Hearing and Special Meetings** – Discussion
8. **Insurance Update** – Mr. Splichal updated the board on insurance, including deductibles and limits. Discussion
9. **Executive Session** - Mr. Sullivan made a motion to go into executive session for 30 minutes at 8:34 to discuss personnel matters of nonelected personnel in order to protect the privacy interest of the individual(s) to be discussed and to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and that the board return to open session in the library at 9:04. Mr. Sullivan invited Mrs. Patterson and Mr. Splichal into executive session. Mr. Courtney seconded. Motion carried 5-0. Mrs. Patterson and Mr. Splichal attended executive session. Returned to open session at 9:04. Mrs. Coit made a motion to return to executive session to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and that the board return to open session in the library at 9:19. Mrs. Coit invited Mrs. Patterson and Mr. Splichal into executive session. Mrs. Carlton seconded. Motion carried 5-0. Mrs. Patterson and Mr. Splichal attended executive session. Returned to open session at 9:19. Mr. Sullivan made a motion to return to executive session to discuss personnel matters of nonelected personnel in order to protect the privacy interest of the individual(s) to be discussed and that the board return to open session in the library at 9:25. Mrs. Coit seconded. Motion carried 5-0. Returned to open session at 9:25.
10. **Action Following Executive Session** – Mr. Sullivan made a motion to accept the resignation of Ms. Erin Scott and to give permission to Mr. Splichal to advertise and hire an art teacher. Mr. Courtney seconded. Motion carried 5-0. Mr. Sullivan made a motion to pay Mr. Splichal and Mrs. Patterson for their unused vacation leave at half their daily rate. Mr. Copeland seconded. Motion carried 5-0.
11. **Other** – None
12. **Adjourn** – Mr. Copeland moved to adjourn the meeting. Mrs. Coit seconded. Motion carried 5-0. Meeting adjourned at 9:28 p.m.

Mrs. Kristi Carlton, President Mrs. Lorie Patterson, Clerk