

How to register for classes in PowerSchool

Log in to PowerSchool as a parent or student. On the left side of your PowerSchool homepage, click on the class registration button:



You will see a page titled “Welcome to the McLouth High School Class Registration System for 2020-21”.

From this page, you will see a list of course groups and directions to “Click the edit button to request a course”.

On the right side of the page, you will find a series of small pencil icons with red exclamation points.



Click on the pencil icon and a box will pop up with courses and check boxes (example):

The screenshot shows a window titled "Sophomore Required" with a close button (X) in the top right corner. Below the title bar, it says "Students must select the courses below." The main content is a table with the following columns: "Course Name", "Number", "Course Description", "Credits", "Prerequisite Note", and "Alerts". There are four rows of courses, each with a checkbox in the first column. The courses are: Biology (103, 0.5 credits), Personal Finance (22220, 0.5 credits), Public Speaking (2112, 0.5 credits), and Sophomore English (217, 0.5 credits). Below the table, there is a pagination control: "<< first < prev 1 next > last >>". At the bottom left, a red exclamation point icon is followed by the text: "You may select 4 courses. You have selected 0 course(s)". At the bottom right, there are two buttons: "Cancel" and "Okay".

<input checked="" type="checkbox"/>	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input type="checkbox"/>	Biology	103		0.5		
<input type="checkbox"/>	Personal Finance	22220		0.5		
<input type="checkbox"/>	Public Speaking	2112		0.5		
<input type="checkbox"/>	Sophomore English	217		0.5		

At the bottom of the popup box, next to the red exclamation point, you will find directions for that course requirement. In this example, you must select all four courses because they are required. In the following example, you have the option to select between 3 and 5 courses.

Sophomore Electives

Sophomores must select three elective courses from the following list (and up to five as some courses are only one semester each):

<input checked="" type="checkbox"/>	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input type="checkbox"/>	2D Art	082		0.5		
<input type="checkbox"/>	3D Art	083		0.5		
<input type="checkbox"/>	Accounting	12104		0.5		
<input type="checkbox"/>	Advanced Lifetime Fitness	228		0.5		
<input type="checkbox"/>	Advanced Physical Conditioning	208		0.5		
<input type="checkbox"/>	Ag Mechanics	18401		0.5		
<input type="checkbox"/>	Ag Welding I	18404		0.5		
<input type="checkbox"/>	Agriscience	18002		0.5		
<input type="checkbox"/>	Animal Science	18101		0.5		
<input type="checkbox"/>	Band	137		0.5		

<< first < prev 1 2 3 next > last >>

! You may select between 3 and 5 courses. You have selected 0 course(s).

Cancel Okay

Once you're complete, the exclamation point will turn into a green checkmark. Click "Okay".

<< first < prev 1 2 3 next > last >>

✓ You may select between 3 and 5 courses. You have selected 3 course(s).

Cancel Okay

When you have completed selections for all the course groups on the main page, each pencil icon on the right side of the screen will have a green checkmark next to it.



At this time, scroll to the very bottom of the page, and click on the blue "submit" button.

Submit

Your course selections are only complete once you've clicked "submit".

You will then see a summary of the classes you requested. Congratulations! You registered for 2020-21 classes!