

# What Kind of Substitute License Do I Need?

Qualifications

I have a current teaching license in the state of Kansas.

I have a teaching degree, but no KS teaching license.

I have 60+ hours of college credit.  
\*College credit refers to credit hours, not seat hours. Some technical programs utilize seat hours...these must be credit hours.

I don't have 60+ college hours, but I have experience working with children ages 4-18 AND have a district that would like to use me as a substitute.

Initial License

Your teaching license will let you substitute. Fill out any district required paperwork and you are ready to go!

If this is the first time AND you, have completed a KANSAS teacher preparation program, and have never held a standard teaching license in Kansas, submit FORM 1 online.

Complete Form 8

Complete Greenbush Emergency Substitute Training Modules

**OR**

If your teacher prep program was outside KS, Complete Form 5

Complete Form 8

Renewal

Complete Requirements to renew your license

Complete Form 5

Complete Form 8

Send form to District to complete & submit.

Complete Form 8



Need more info? Try HERE!