

**McLouth USD 342
Board of Education
Regular Meeting
July 14, 2025**

A. Call Meeting to Order – President Heather Coit called meeting to order at 7:00 pm.

B. Roll Call

Board Members Present: Mr. Tony Barnes, Mrs. Heather Coit, Mr. James Copeland, Mr. Joe Mahon and Mr. Terry Reiling

Board Members Absent: Mrs. Tara Garrow and Mr. Paul Haverkamp

Also present: Mr. Jerome Johnson, Mrs. Sherri Brown, Mr. Alan Hibdon, Mr. Jay Dee Nelson, Mrs. Melissa Miller, Ms. Laura Gigstad

C. Approval of Agenda – Mr. Barnes moved to approve the agenda as presented. Mr. Reiling seconded. Motion carried 5-0

D. Consent Agenda – Mr. Reiling moved and Mr. Barnes seconded the motion to accept the Consent Agenda as presented. The Consent Agenda consisted of the following items: a. Appointment of Clerk and Deputy Clerk; b. Appointment of Treasurer and Assistant Treasurer; c. Appointment of Bank Depository; d. Appointment of Official School Newspaper(s); e. Appointment of School Attorney; f. Approval Minutes from June 9, 2025 Regular Board Minutes and June 23, 2025 Special Board Meeting; g. Accept Treasurer's Report; h. Report of Unencumbered Cash Balances as of 07/01/25; i. Approval of Check Registers; j. Food Service Authorized Representative and Hearing Officer; k. Federal Program Representative; l. Non-Discrimination Resolution; m. Federal Title Compliance Coordinator; n. Section 504 Coordinator; o. Authorization to Employee Substitute Personnel; p. Authorize Personnel to Sign District Checks; q. Authorize Petty Cash Account, Amount and Person(s) Responsible; r. KPERS Representative Designation; s. Attendance and Truancy Officers; t. Authorize Suspension and Expulsion Hearing Officers; u. G.A.A.P. Waiver Resolution; v. Approval of Safe Deposit Box and Person(s) Responsible; w. Adoption of 1116 Hour Calendar; x. Board Policy Adoption; y. Resolution of Early Payment of Bills; z. Appoint Freedom of Information Officer; aa. Homeless Children Liaison; bb. Allow the superintendent the authority to hire and fire classified employees as needed and to allow the superintendent to set the hourly wage of new classified employees to hired during the school year.; cc. Authorize the McLouth Police Department to enforce local traffic and municipal codes on school property.; dd. Approve Credit Card/Line of Credit Limits; ee. Authorize the District Office to use Butler and Associates for Small Claims Collections; ff. Approval dispose of old volleyball uniforms. The motion carried 5-0

Mrs. Tara Garrow and Mr. Paul Haverkamp arrived at 7:02 p.m.

E. Comments from the President – None

F. Administrative Reports

a. Superintendent – Laura Gigstad, from ACHC (Always Community Health Center) from Atchison, KS gave a presentation on "Smiles at School." Mr. Johnson gave a recommendation

to the board to use ACHC. Mr. Reiling made a motion to sign new understanding with ACHC for their services with "Smiles at School". Mrs. Garrow second the motion. Passed 7-0.

Mr. Johnson presented the Child Nutrition Program Procurement Plan for the FY26. Mr. Barnes moved to accept the CNP Procurement Plan as presented for the FY26. Mr. Reiling seconded. Passed 7-0

Mr. Johnson made a request to the board for approval for Secondary At-Risk Para position for the FY26. Mr. Reiling made a motion to approve the Secondary At-Risk Para position for the FY26. Mr. Barnes seconded. Motion passed 7-0

b. Building Principals

- G. Budget Discussion and Approval of Intent to Exceed RNR (Revenue Neutral Rate) –** Mr. Barnes made a motion to approve the "intent" to exceed the RNR. Seconded by Mr. Reiling. Passed 7-0
- H. Discussion and Possible Approval of the Elementary, Secondary and Athletic Handbook Changes –** Mr. Barnes made a motion to approve the elementary, secondary and athletic handbooks as presented. Mrs. Garrow seconded. Passed 7-0
- I. Discussion and Approval of Proposed School Fees –** Mr. Haverkamp moved to approve the FY26 fees as presented. Mr. Reiling seconded. Passed 7-0
- J. Discussion of Building Needs Assessments and State Assessment Review -**
- K. Discussion Classified and Faculty Handbook**
- L. Discussion Back to School Night**
- M. Keystone Report –** Mr. Reiling provided update.
- N. Executive Session –** Mrs. Garrow made a motion to go into executive session to discuss potential employees pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom at 7:47 pm. Ms. Garrow invited Mr. Johnson, Mr. Hibdon and Mr. Nelson into executive session. Mr. Reiling seconded. Motion carried 7-0. Mr. Johnson, Mr. Hibdon and Mr. Nelson attended executive session.
- O. Action Following Executive Session –** Mrs. Garrow made a motion to hire Mr. John Deitrich as the Powerlifting coach for the 2025-2026 school year. Mr. Reiling seconded. Motion carried 7-0. Mr. Paul Haverkamp made a motion to hire Jacob Larson for the 2025-2026 school year as the Head Middle School Football Coach. Mrs. Garrow seconded. Motion carried 7-0.
- P. Executive Session –** Mr. Reiling made a motion to go into executive session for discussion with Mr. Goheen, school attorney, pursuant to the exception for matters on which would be deemed privileged in the attorney-client relationship under KOMA, and open meeting will resume at 8:02 pm. Mr. Reiling invited Mr. Johnson to attend executive session. Mrs. Garrow seconded. Passed 7-0. Mr. Reiling made a motion to go into executive session for discussion with Mr. Goheen, school attorney, pursuant to the exception for matters on which would be deemed privileged in

the attorney-client relationship under KOMA, and open meeting will resume at 8:07 pm. Mr. Reiling invited Mr. Johnson to attend executive session. Mrs. Garrow seconded. Passed 7-0.

- Q. Executive Session** - Mr. Joe Mahon made a motion to go into executive session to discuss negotiable items pursuant under KOMA, and the open meeting will resume in the boardroom at 8:22 pm. Mr. Mahon invited Mr. Johnson to attend. Mr. Reiling seconded. Passed 7-0.
- R. Other**
- S. Adjourn** – Mrs. Coit adjourned the meeting at 8:22 pm.